Our Vision:
To provide timely, accurate and reliable records services that meet customers’ needs.

Service Records
Service records are classified into two categories:
• Personal records
• Health records

Personal Records
• Enlistment records
• Record of service/record of service card
• Statement of service

Health Records
• Medical records
• Dental records
• Psychological records

Defence Archives
Telephone: 1800 333 362
Post: Defence Archives
       PO Box 225
       QUEENSCLIFF VIC 3225
Email: adf.records@defence.gov.au
Our top 5 customer FAQs

1. How do I apply for access to my records or my relatives records?
   Individuals, authorised representatives and immediate family can make a request using the ‘Request for Service Records’ form available on the Defence Archives website.

2. I’m applying for a Department of Veteran’s Affairs (DVA) claim, do I need to request my records from Defence Archives?
   You do not need to request a copy of your records. DVA will request your records to assess your claim.

3. How do I apply for Honours and Awards?

4. How do I get my records amended?
   Information on how to have your records amended can be obtained by emailing the Defence Privacy Office at defence.privacy@defence.gov.au

5. What evidence do I need to provide when requesting records?
   Details on evidence required can be found on the Defence Archives website: www.defence.gov.au/Records/

Other Resources:

National Archives Australia: www.naa.gov.au
Australian War Memorial: www.awm.gov.au
Department of Veteran’s Affairs: www.dva.gov.au
Returned and Services League of Australia: www.rsl.org.au
Honours and Awards: www.defence.gov.au/medals

Want more information?

You can contact us using the details on the business card below. Please tear off the business card and keep it handy for future reference.

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