

Eligibility Criteria 3: Providing evidence from Defence Export Controls to support your Application, and how to apply for a DSGL Assessment

Eligibility Criteria 3 requires that you provide supporting documentation directly from Defence Export Controls (DEC). If your company currently exports products/services, you can attach your current DEC permit, as long as it is still valid.

If you do not have a current DEC permit, or have not applied for a DEC permit previously, you will be required to complete a Defence and Strategic Goods List (DSGL) Assessment. This will provide you with documentation you can attach to your Application to indicate if your product/service will require a DEC permit in the future. This is a mandatory requirement to satisfy Eligibility Criteria 3, and documents from any other source will not be accepted.

Usually, the Online DSGL Tool would be available to complete a quick assessment. Currently the Online DSGL Tool is being updated to reflect the amendments made to the DSGL which came into effect on 28 August 2021. The [DSGL 2021](#) includes a total of 209 amendments and details of these amendments are available in the [Explanatory Statement](#).

As an alternative to the Online DSGL Tool, you can request a DSGL Assessment by submitting a completed DSGL Assessment form via the [forms portal](#). To submit a DSGL Assessment, you will need to provide your Defence Export Controls Client Registration Number (DCRN). This is the same number used when applying for an export permit. If you don't yet have a DCRN, please follow the steps below.

How to apply for a DSGL Assessment with Defence Export Controls

Please see below the process in acquiring a Defence Export Control DSGL Assessment:

Step 1 – Create a User account – Forms Websites

Applications are now submitted via our Forms Website, to access the Forms Website you will need to register on this site:

- Click or copy link - <https://portal.exportcontrolsforms.defence.gov.au/>
- Select the 'Sign In' button (orange)
- Select the 'Register' tab (blue)
- Complete details as required
- Activate account - an email will be sent to your email address with a link to activate your account

Note: This is not registering with Defence Export Controls, but only as a user on the Forms Website.

Step 2 – Complete Application Form - Client Registration

- Complete and submit the Client Registration Form, once the application has been processed by DEC an automatic email will be sent containing your DECS Client Registration Number

(DCRN). Submitted applications are processed by DEC within 24-48 hours, if you do not receive a response in this time please contact our office.

Note: All application forms are located on the Forms Dashboard

Step 3 – Complete Application Form – DSGL Assessment

- Complete and submit the Application for DSGL/Activity Assessment, ensure that you provide as much detail in the application as possible regarding the item/technology. It is also advised to upload any technical data spec sheets or product specifications sheets, this will ensure there are no delays in DEC providing you your assessment.

Defence Export Controls endeavours to process applications as quickly as possible, but the standard processing time is 15 working days and complex/sensitive cases is 35 working days. If you require any further details please contact our office at exportcontrols@defence.gov.au or on 1800 661 066.